

**Democratic Services**  
Salisbury District Council  
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# Agenda

**Meeting of** : The Cabinet  
**Meeting held in** : Alamein Suite, City Hall, Salisbury  
**Date** : Wednesday 10 October 2007  
**Commencing at** : 6.00 pm

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**1 Apologies:**

To receive any apologies for absence.

**2 Declarations of Interest:**

**3 [To Receive Minutes of Last Meeting:](#)**

To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.

**4 [Public Question/Statement Time:](#)**

To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

**5 [Forward Plan \(Agenda\):](#)**

To consider the Leader's proposed 4 month Forward Plan for the period 1 November 2007 – 29 February 2008 (copy attached) which will become operational from 1 November 2007.

**6 Call-in Decisions:**

To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.

**7 [Waste and Recycling:](#)**

To report back to Cabinet with the findings on Option 2 of the report submitted to Cabinet on 5 September 2007. To consider the attached report of the Head of Environmental Services.

*Cabinet Member for Environment*

**Recommended** – Members are recommended to:

- (1) approve the way forward as in 6.1 of the report.
- (2) instruct officers to agree membership and new terms of reference for the Improving Waste Management Board.



*Awarded in:*  
Housing Services  
Waste and Recycling Services



**8 Review of Political Priorities:**

To consider the attached report of the Acting Chief Executive.

*Leader of the Cabinet*

**Recommended to Council:**

- (1) Confirm the recommendations contained within Appendix 1 of the report.
- (2) Agree in principle the resource and subsequent financial implications that need to be factored into a budget strategy paper to be developed in October.
- (3) Monitor the progress of the projects on a quarterly basis (more frequently should staffing levels within units reduce to a level which could jeopardise the status of the projects).

**9 Financial Strategy:**

To consider the attached report of the Head of Financial Services.

**Recommended**

*Cabinet Member for Finance*

**10 Proposed Eco-Homes Affordable Housing Development:**

To consider the attached report of the Head of Strategic Housing.

*Cabinet Member for Housing*

**Recommended – to**

- (1) Determine in principle if the site at Lower Road/Cherry Orchard Lane, Churchfields, is a suitable site and if having made that determination to authorise Officers to prepare a Concept Plan and financial appraisal for further consideration by Cabinet.
- (2) Receive a further report on the disposal process following consultation with Wiltshire County Council.

**11 Housing Allocations Policy and Choice Based Lettings Scheme:**

To consider the attached report of the Head of Strategic Housing.

*Cabinet Member for Housing*

**Recommended – to**

- (1) Approve the change from the points based housing allocations scheme to Choice based Lettings.
- (2) Commit to a county-wide housing allocations policy and housing application form.
- (3) Authorise officers to progress with identifying the most appropriate CBL system and to receive a more detailed report on the financial requirements and procurement process.

**12 Recruitment Protocol:**

To consider the draft report of the Head of People and Organisation Development.

*Cabinet Member for Resources*

**13 Redundancy Policy:**

To consider the attached report of the Head of People and Organisational Development (deferred from the last meeting) together with the joint Union statement.

*Cabinet Member for Resources*

**Recommended by the Joint Consultative Forum – that**

- (1) the policy be noted and recommended to Cabinet for approval along with the Joint Union statement, which they supported, for their consideration

- (2) if the unitary decision is overturned and Salisbury District Council continues then this policy may need to be reviewed

**14 Fair Trade:**

At the request of the Leader the Cabinet is asked to:

1. approve a resolution to support the Fairtrade and in doing so commits the Council to supporting and promoting Fairtrade.
2. nominate a Fairtrade Member Champion for Salisbury District Council who will subsequently act as the representative member on the Fairtrade Steering Group and any other relevant groups.

The following draft resolution is put forward for consideration:

Salisbury District Council aims to be recognised by residents; local businesses, schools, local fairtrade and A21 partnerships, as well as its suppliers and employees, and other local councils, as a council that actively supports and promotes the concept of Fairtrade - ensuring that producers from developing countries get a fair price for their goods and labour. The Council resolves to:

1. Support the Fairtrade City Steering Group in its work to achieve Fairtrade City status and nominate a Member Champion to represent the council on the steering group
2. Promote awareness of Fairtrade issues, and provide a resource to make publicity and educational information available to local people, businesses, schools and other local organisations concerning the impact of unfair trade and opportunities that Fairtrade provides to promote sustainable development
3. Investigate the council's own purchasing policies to enable the purchase of Fairtrade products such as those carrying the FAIRTRADE Mark, as they become available
4. Purchase Fairtrade products, for all staff kitchens and canteens, wherever possible when catering for Council meetings and functions and ensure that all Council managed facilities provide Fairtrade products for sale

**15 Recommendations from the Environment and Transport Overview and Scrutiny Panel;**

To consider the recommendations arising from the Environment and Transport Overview and Scrutiny Panel meeting held on 03 September 2007.

**21. Residents' Parking:**

**Recommended to Cabinet:**

- (1) To recommend to Cabinet that it consider extending the opening hours of Park and Ride sites;
- (2) To recommend to Cabinet that it examine the principle of providing greater dedicated off-street parking for residents.

**23. Council Recycling:**

**Recommended:** in view of the fact that officers will remain in temporary accommodation for up to eighteen months, it consider ways of measuring, and where necessary increasing, the Council's internal recycling.



**David Crook**  
Acting Chief Executive  
02 October 2007